2017
ONLINE COURSE CATALOG
Online Courses for Adult Education Program Administrators

Featuring
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FREQUENTLY ASKED QUESTIONS ABOUT ONLINE COURSES

Why Take an NRS Online Course?
Because it is not always possible to attend training in person, the NRS Support Project has developed online courses on NRS requirements and strategies for improving NRS data quality and use. These courses are designed to offer flexibility and convenience.

Who Is Eligible to Take an NRS Online Course?
The online training courses are designed for adult education program administrators and staff and state adult education staff.

What Will I Learn From NRS Online Courses?
From the online courses, you will learn NRS requirements and how to improve the quality of NRS data collection and usage. You also will become familiar with the development and purpose of the NRS.

How Much Time Will Each Online Course Take?
The amount of time it will take to complete each self-guided course typically ranges from 15 minutes to more than 3 hours. From the main webpage that describes all the current online course offerings, you can click on the title of each course to view the following:

- Course objectives
- Time required
- Course overview and requirements
How Do I Register for an Online Course?

Visit the Online Courses page on the NRSWeb and click on course of your interest. You will be prompted to enter your user ID and password. If you have not yet created an account, you will be prompted to do so.

By logging in, you also can do the following:

▪ Track your progress within the training courses.
▪ Pick up where you left off if you exited a course before completing it.
▪ See proof of course completion; after logging in, it will display “completed” next to the name of each finished course.

Who Can I Contact for Technical Support?

E-mail nrs@air.org for technical support.
# AVAILABLE ONLINE COURSES AT A GLANCE

<table>
<thead>
<tr>
<th>Course</th>
<th>Short Description</th>
<th>Time Commitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRS Basics</td>
<td>This self-paced, online course provides a general understanding of NRS and specifically addresses the WIOA indicators and methods for NRS data collection. After completing this course, you should be able to understand the what, why, and how of the NRS.</td>
<td>Approximately 20 to 35 minutes</td>
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<tr>
<td>Data Quality Guide Training</td>
<td>Learn why quality data are important, how the data collection process works, the role of staff in collecting data, and the NRS outcome measures in this course based on the <em>Guide for Improving NRS Data Quality</em>.</td>
<td>Approximately 75 minutes to 105 minutes</td>
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<tr>
<td>NRS Data Flow</td>
<td>After completing this course, you should have a comprehensive understanding of each level of the NRS.</td>
<td>Approximately 10 to 15 minutes</td>
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<tr>
<td>NRS Data Dashboards</td>
<td>This course reviews how to use data dashboards to summarize and present NRS data and other information that you need to make decisions, understand challenges, and highlight progress toward your organization’s goals.</td>
<td>Approximately 2 to 3 hours</td>
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<tr>
<td>NRS Data Systems</td>
<td>This course presents the key steps for planning and implementing a data system that can be used for years to come.</td>
<td>Approximately 1 hour</td>
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<tr>
<td>Developing Report Cards for Adult Education</td>
<td>Learn to develop your own state or local report card in this four-part self-directed course based on the NRS Guide <em>Demonstrating Results: Developing State and Local Report Cards for Adult Education</em>.</td>
<td>Approximately 80 minutes to 105 minutes</td>
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<tr>
<td>Using NRS Data</td>
<td>Gain an understanding of how to use NRS data and learn basic techniques for using NRS data to assist in the analysis of educational program data.</td>
<td>Approximately 10 to 15 minutes</td>
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<tr>
<td>Learning to Be an NRS Data Detective</td>
<td>This seven-part course includes a variety of readings and tools that illustrate the art of being a data detective and using data to monitor performance, understand programs, and plan and evaluate program improvement efforts.</td>
<td>Approximately 3 to 5 hours</td>
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<tr>
<td>NRS Myth Busters</td>
<td>Offers a detailed model and approach to assist state and local adult education programs in using their NRS data to “bust” common myths and conduct research related to adult education students, teachers, or programs.</td>
<td>Approximately 140 minutes to 180 minutes</td>
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FACILITATED ONLINE COURSES

Periodically, the NRS Support Project facilitates an online course for state directors and their teams. These professional development experiences typically last 4–8 weeks. As part of our facilitated courses, participants complete a major project toward improving the quality of their adult education programs by using NRS data. Enrollment in the course is by application and requires the approval of state directors.
Visit our website to learn more about online options for professional development: http://www.nrsweb.org/trainings/online.aspx

Online Courses < Training & Activities < Home

The NRS online courses are moving to a new home! During the transition process, several courses will be unavailable. The following is a description of each of the courses in the NRS catalog and their current availability.

Please note that all visitors to the new site will have to create a user account using a valid email address.

Please contact nrs@air.org for any questions about creating your account or accessing the online courses.

Available NRS Online Courses

About NRS

NRS Basics (coming soon)
Gain a basic understanding of the NRS, focusing addressing the WIOA indicators and methods for NRS data collection. Upon completion of this course, you should be able to understand the "what," "why," and "how" of the NRS. (Users will be required to log in to access this course. Course completion may take approximately 20 to 35 minutes.)

Data Quality Courses

Data Quality Guido Training (Changes underway. Updated course coming soon)
For this 6-part course, learn who does what with the NRS Data, where it comes from, where it goes, and how it gets there in this online course based on the Guide for Improving NRS Data Quality. Upon completion, you should be able to give a detailed account of what the data on at each level of the NRS. The course is designed to follow a sequence in which each new section builds upon the previous; however, users may choose to take any lessons within the course at any time. (Users will be required to log in to access this course. Total course completion may take approximately 1 hour 15 minutes to 1 hour 45 minutes.)

NRS Data Flow
Learn who does what with the NRS Data, where it comes from, where it goes, and how it gets there. Upon completion of this course, you should be able to give a detailed account of what the data on at each level of the NRS. (Users will be required to log in to access this course. Course may take approximately 10–15 minutes.)

Follow this link to learn more about file formats, file viewers, and support for the visually impaired.